



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, December 12, 2024 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, December 12, 2024 3:30 p.m.**

OPENING PROCEDURE

1. The meeting of December 12, 2024 was called to order at 3:30 p.m. by Commission Chair, Steve Babbitt
2. Pledge of Allegiance was led by Vice Chair Jeremy Martinson
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jeremy Martinson, Vice Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Barbara Pratt, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

ACTION SESSION

4. **Approve the Agenda of the December 12, 2024 Regular Meeting**
It was moved by Pratt, seconded by Martinson, motion passed unanimously

INFORMATION SESSION

5. **Items from the Floor**
 - No items
6. **Information Items**
 - **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported that her team is keeping busy with exams and interviews up until winter break, trying to get as much in as possible. She states that her team hopes to fill 9 campus attendant vacancies by the break.
 - Rivera mentioned that on the Paraprofessional – Special Education front, her team has filled 50 positions so far this year. Rivera mentioned that the new process of omitting the oral exam and centralizing weekly hiring interviews has allowed them to leave no candidates on the list for more than a week or so.
 - Rivera stated that she has received word that SDCOE is reopening its application window for the classified teacher recruitment grant. This grant provides reimbursement for up to \$3,500/year in education expenses for those looking to become a teacher. She is sending out an email to all classified employees tomorrow morning and the application deadline will be late January.
 - Rivera ended by wishing everyone an enjoyable and restful winter break! She is looking forward to reconvening in the new year.
 - **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported: (Reported by Rivera in Jacobsen’s absence)**
 - Rivera highlighted that the retirement applications for those who are interested, are due by January 10, 2025.
 - Rivera also reported that the district is looking to advance step place School Bus Drivers. In addition to the advanced placement, there will be a \$5,000 incentive for new School Bus Drivers. She also mentioned that the district will provide paid training to employees interested in becoming School Bus Drivers. This will be put into place starting January 1, 2025.

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- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
 - Not present

- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - No reports

7. Next Meeting Date (pending approval): January 16, 2025 – 3:30 p.m.

ACTION SESSION

8. Swearing in of the Jointly Appointed Commissioner

9. Election of Officers

Election and Approval of Barbara Pratt to be Chairperson of the Personnel Commission for the 2025 term.

It was moved by Babbitt, seconded by Martinson, motion passed, BP Abstained from vote

10. Election of Officers

Election and Approval of Jeremy Martinson to be Vice-Chairperson of the Personnel Commission for the 2025 term.

It was moved by Pratt, seconded by Babbitt, motion passed unanimously

11. Approval of the 2025 Personnel Commission Regular Meeting Schedule

January 16, 2025	3:30 p.m.
February 20, 2025	3:30 p.m.
March 20, 2025	3:30 p.m.
April 24, 2025	3:30 p.m.
May 22, 2025	3:30 p.m.
June 12, 2025	3:30 p.m.
July 17, 2025	3:30 p.m.
August 21, 2025	3:30 p.m.
September 18, 2025	3:30 p.m.
October 16, 2025	3:30 p.m.
November 20, 2025	3:30 p.m.
December 11, 2025	3:30 p.m.

CONSENT AGENDA ACTION SESSION

12. Approve the Minutes of the November 21, 2024 Regular Meeting

13. Approve the Following Examination Announcement

- Custodian
- Elementary School Kitchen Manager II
- Extended School Services Paraprofessional-Special Education
- School Office Manager
- Senior Custodian
- Skilled Maintenance Worker I

14. Approve the Following Eligibility Lists

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- Child Nutrition Services II
- Campus Attendant – Elementary
- Campus Attendant – Middle School
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Licensed Vocational Nurse
- Paraprofessional/Paraprofessional-Preschool
- Paraprofessional – Special Education
- Supervisor, Extended School Services

It was moved by Pratt, seconded by Martinson, motion passed unanimously

15. Adjournment

Babbitt adjourned the meeting at 3:44 p.m.

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org