



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, October 17, 2024 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting Thursday, October 17, 2024 3:30 p.m.

OPENING PROCEDURE

1. The meeting of October 17, 2024 was called to order at 3:30 p.m. by Commission Vice Chair, Jeremy Martinson
2. Pledge of Allegiance was led by Commissioner Barbara Pratt
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Jeremy Martinson, Vice Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Barbara Pratt, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

ACTION SESSION

4. Approve the Agenda of the October 17, 2024 Regular Meeting
It was moved by Pratt, seconded by Martinson, motion passed unanimously

INFORMATION SESSION

5. Items from the Floor

- No items

6. Information Items

- **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported the last few weeks have been relatively consistent in opening and closing recruitments and moving candidates through the examination process. Ali Junker, Human Resources Analyst, had been working with the Special Education team to revamp the Paraprofessional – Special Education exam. Rivera proudly stated they have begun administering the updated written exam electronically. Rivera noted this is a huge accomplishment since the team hadn't been able to close this recruitment since 2020.
 - Rivera announced the CSPCA Annual Conference will be held March 16-18, 2024 at the Napa Valley Marriott Hotel and Spa. Rivera stated that she will place this on next month's agenda for approval.
 - Rivera mentioned that over the break, the personnel commission team made good use of the quieter days to work through cleaning up the classification specifications in NeoGov and archive recruitments and lists to make it easier to navigate the applicant tracking system.
- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
 - Not Present.
- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
 - Not present
- **Personnel Commissioner Update – Personnel Commissioners reported:**

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- No updates

7. Next Meeting Date: November 14, 2024 – 3:30 p.m.

CONSENT AGENDA ACTION SESSION

8. Approve the Minutes of the September 12, 2024 Regular Meeting

9. Approve the Following Examination Announcement

- Behavioral Intervention Technician
- Head Custodian
- Health/Attendance Technician – Bilingual
- Paraprofessional – Special Education

10. Approve the Following Eligibility Lists

- Child Nutrition Services II
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Health/Attendance Technician
- Human Resources Technician
- School Office Assistant
- Supervisor, Facilities & Custodial Services
- Paraprofessional – Special Education
- Paraprofessional for the Visually Impaired

It was moved by Pratt, seconded by Martinson, motion passed unanimously

11. Adjournment

Martinson adjourned the meeting at 3:49 p.m.

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org