



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, August 15, 2024 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, August 15, 2024 3:30 p.m.**

OPENING PROCEDURE

1. **The meeting of August 15, 2024 was called to order at 3:31 p.m. by Commission Chair, Steve Babbitt**
2. **Pledge of Allegiance was led by Commissioner Barbara Pratt**
3. **Roll Call/Establishment of a Quorum**

| | | |
|------------------------------|---|---------------------------------|
| Steve Babbitt, Chair | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Jeremy Martinson, Vice Chair | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Barbara Pratt, Member | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

ACTION SESSION

4. **Approve the Agenda of the July 18, 2024 Regular Meeting**
It was moved by Pratt, seconded by Martinson, motion passed unanimously

INFORMATION SESSION

5. **Items from the Floor**

- No items

6. **Information Items**

- **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported that the number of recruitments picked up and that her team has been working through quite a few at the moment. They are on track to open the 13th recruitment of the year next week. Rivera stated that her team has seen a large influx of candidates, something they haven't seen since pre-COVID. She states that this presents new, albeit good, challenges.
 - Rivera pointed out that she has piloted merging the campus attendant recruitments into two recruitments where candidates can specify the sites they're interested in. She stated that there may be benefits and drawbacks to this new method but her team will test it out to see how it works.
 - Rivera and Ali Junker, Human Resources Analyst, attended a San Diego County Personnel Commission Association (SDCSPCA) meeting for officer elections. John Baird and Terri Minoux were the local President and Vice President for several years. After the elections, it has been determined SDCSPCA has a new Board of Directors:
 - President: Jeff Charles, Commissioner, San Dieguito Union High School District
 - Vice President: Leila Sackfield, Commissioner, Escondido Union School District
 - Secretary: Amy Lawton, Director, Escondido Union School District
 - Treasurer Team: Maritza Diaz, Director & Vic Garcia, Retired Commissioner, Cajon Valley Union School District.
 - Rivera mentioned Human Resources is down several staff members. She and her team have stepped up in many ways to assist wherever possible. Rivera is not sure what the future holds, but her team will continue to provide support as necessary

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- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
 - Jacobsen thanked the Personnel Commission team for helping Human Resources as they experience a staff shortage during this busy part of the year.
 - Jacobsen discussed about the successful transition of 6th grade to middle school. She thanked Maintenance, Grounds, and Warehouse staff for all their help with the bond work and the transitions; everything went well.
 - Jacobsen mentioned that new TK classes are opening at various sites because of overwhelming TK enrollment.
 - She mentioned that the district is working on an attendance campaign which educates parents on the benefits of sending their student to school.
- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
 - Not present
- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - Commissioner Pratt attended 6th grade graduation at Highlands in June. Praised the school for the graduation presentation.

7. Next Meeting Date: September 12, 2024 – 3:30 p.m.

CONSENT AGENDA ACTION SESSION

8. Approve the Minutes of the June 6, 2024 Regular Meeting

9. Approve the Following Examination Announcement

- Behavior Intervention Technician
- Campus Attendant – Elementary Schools
- Campus Attendant – Middle Schools
- Community Service Facilitator
- Custodian
- Director, Transportation
- Licensed Vocational Nurse
- Paraprofessional
- Paraprofessional – Music
- Paraprofessional – Visually Impaired
- Parent/Community Liaison
- School Bus Driver
- Supervisor, Facilities & Custodial Services

10. Approve the Following Eligibility Lists

- Behavior Intervention Technician
- Campus Attendant – Middle Schools
- Child Nutrition Service Worker II
- Custodian
- Director, Transportation
- Extended School Services Account Technician
- Extended School Services Program Attendant
- Extended School Services Recreation Attendant
- Extended School Services Site Lead

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- Paraprofessional – Music
- Paraprofessional – Special Education
- Supervisor, Budgets & Accounting

It was moved by Pratt, seconded by Martinson, motion passed unanimously

11. Adjournment

Babbitt adjourned the meeting at 3:43 p.m.

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org