



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, June 6, 2024, 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, June 6, 2024 3:30 p.m.**

OPENING PROCEDURE

1. The meeting of June 6, 2024, was called to order at 3:37 p.m. by Commission Chair Steve Babbitt
2. The Pledge of Allegiance was led by Commission Vice Chair Jeremy Martinson
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jeremy Martinson, Vice Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Barbara Pratt, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

INFORMATION SESSION

4. Items from the Floor
 - No Items

5. Information Items

- **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported that her team is working on filling a few more Paraprofessional – Special Education vacancies. She stated that her team will coordinate selection interviews with Special Education leadership over the summer to fill more vacancies before school resumes in August.
 - Rivera reported that she bargained for the study's second batch of job descriptions. She stated that she has all CSEA draft job descriptions and is working through what she has left. Rivera continued that she is awaiting the consultant's unrepresented job descriptions.
- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
 - Jacobsen expressed her gratitude toward Rivera for all the work she has put in with the compensation study. She also thanked Rivera for her work in bargaining.
 - Jacobsen mentioned that the end of the school year is approaching and that schools are preparing for promotions of both fifth and sixth graders. She spoke about some of the maintenance work to be done for the transition of sixth grade to the middle school level. She also reported that her team is still trying to finalize classified staffing throughout the district.
- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
 - Not present
- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - No Updates

6. Next Meeting Date: August 15, 2024 – 3:30 p.m.

CONSENT AGENDA ACTION SESSION

7. Approve the Agenda of the June 6, 2024 Regular Meeting

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
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- 8. Approve the Minutes of the May 21, 2024 Regular Meeting**
- 9. Approval of Proposed New Job Classification Paraprofessional – Music with Salary Recommendation Step A \$19.42 per hour to Step F \$24.78 per hour**
- 10. Approval of Proposed New Job Classification Wellness Coach with Salary Recommendation Step A \$23.12 per hour to Step F \$29.51 per hour**
- 11. Approval of Revision to Instructional Media Specialist Job Description**
- 12. Approve the Following Examination Announcement**
 - Extended School Services Account Technician
- 13. Approve the Following Eligibility Lists**
 - Campus Attendant – Avondale
 - Campus Attendant – Lemon Ave
 - Campus Attendant – Maryland Ave
 - Campus Attendant – Spring Valley Academy
 - Extended School Services Program Aide
 - Extended School Services Recreation Attendant
 - Extended School Services Paraprofessional – Special Education
 - Library and Learning Resources Technician
 - Paraprofessional – Special Education
 - Supervisor, Transportation

It was moved by Pratt, seconded by Martinson, motion passed unanimously

14. Adjournment

Babbitt adjourned at 3:44 p.m.

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org