



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting Minutes

Thursday, December 8, 2022 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Minutes**

Thursday, December 8, 2022 3:30 p.m.

OPENING PROCEDURE

1. The meeting of December 8, 2022, was called to order at 3:30 p.m. by Commission Chair Jeremy Martinson
2. The Pledge of Allegiance was led by Steve Babbitt

| | | |
|----------------------------|-----------|--------|
| Jeremy Martinson, Chair | x present | absent |
| Steve Babbitt, Vice Chair | x present | absent |
| Barbara Pratt, (Tentative) | x present | absent |

ACTION SESSION

3. **Approve the Agenda of the December 8, 2022 Regular Meeting.**
Motion by Babbitt, seconded by Martinson, motion passed unanimously.
4. **Approve the Minutes of the November 15, 2022 Regular Meeting.**
Motion by Babbitt, seconded by Martinson, motion passed unanimously.

INFORMATION SESSION

5. **Items from the Floor-** None.
6. **Information Items**

District Update- Assistant Superintendent, Human Resources, Dr. Meg Jacobsen, advised the following:

- Extended 60th offer for the Paraprofessional-Special Education position for the date range of August to December. Commended the Personnel Commission on all their hard work filling these positions
- HR and PC are continuing to host the monthly job fair
- HR continue to host weekly onboarding events with approximately 30 employees are processed every week
- Bargaining is scheduled the next Thursday with MOUs with CSEA and TA
- Getting ready for the 23-24 school year; TK will be expanded to every elementary school site

CSEA Update- Chapter 419 President, Ahmad Swinton advised the following:

- CSEA is excited about MOUs they will be working on during bargaining, specifically related to paraprofessionals.
- Excited about global study.

Personnel Update – Director, Classified Personnel, Andrea Rivera,

- PC staff is very busy with recruitment.
- Ali Junker, Human Resources Analyst, has given 60 Paraprofessional-Special Education job offers this year. Last year only 76 were filled for the entire year.
- Looking forward to MOU to obtain paraprofessionals from other districts.
- Classification and compensation study- prioritizing instructional families for zoom interviews. Trying to get as many completed before break as possible. Looking forward to completing and getting information from employees. Rivera is reaching out to supervisors and managers to help with scheduling.

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- Escondido Elementary School District has been running the Human Resources Specialist recruitment.

Personnel Commissioner Update –

- The commissioners expressed their welcome wishes for Pratt joining the commission.

ACTION SESSION

7. Swearing in of the CSEA Appointed Commissioner

Barbara Pratt was sworn in as CSEA Appointed Commissioner by Commission Chair Martinson.

8. Election of Officers

Election and Approval of Steve Babbitt to be Chairperson of the Personnel Commission for the 2023 term.

Motion by Matinson, seconded by Pratt, motion passed unanimously.

9. Election of Officers

Election and Approval of Jeremy Martinson to be Vice-Chairperson of the Personnel Commission for the 2023 term.

Motion by Steve Babbitt, seconded by Martinson, motion passed unanimously.

10. Approval of the 2023 Personnel Commission Regular Meeting Schedule

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|---------------------------|------------------|
| January 12, 2023 | 3:30 p.m. |
| February 9, 2023 | 3:30 p.m. |
| March 9, 2023 | 3:30 p.m. |
| April 13, 2023 | 3:30 p.m. |
| May 11, 2023 | 3:30 p.m. |
| June 8, 2023 | 3:30 p.m. |
| July 13, 2023 | 3:30 p.m. |
| August 10, 2023 | 3:30 p.m. |
| September 14, 2023 | 3:30 p.m. |
| October 12, 2023 | 3:30 p.m. |
| November 9, 2023 | 3:30 p.m. |
| December 14, 2023 | 3:30 p.m. |

Motion by Pratt, seconded by Babbitt, motion passed unanimously.

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- 11. Approval of Staff to Attend the 2023 CSPCA Conference, January 22-24 at the Westin Long Beach Hotel. Registration fees are \$699 per attendee if registered by 12/16/22 or \$799 per attendee if registered on or after 12/17/22.**

Motion by Babbitt, seconded by Pratt, motion passed unanimously.

12. Approve the Following Examination Announcements

- Parent/Community Liaison
- School Bus Attendant
- School Bus Driver
- Supervisor, Human Resources
- Supervisor, Information Technology

Motion by Pratt, seconded by Babbitt, motion passed unanimously.

13. Approve the Following Eligibility Lists

- Campus Attendant – La Mesa Dale
- Campus Attendant – Parkway Middle School
- Campus Attendant – Spring Valley Academy
- Extended School Services Recreation Attendant
- Licensed Vocational Nurse
- Occupational Therapist
- Paraprofessional-Special Education

Motion by Babbitt, seconded by Pratt, motion passed unanimously.

14. Adjournment

Motion by Babbitt, seconded by Pratt, motion passed unanimously to adjourn the meeting at 3:47 p.m.

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