



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Tuesday, November 15, 2022 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Tuesday, November 15, 2022 3:30 p.m.**

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Jeremy Martinson, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the November 15, 2022 Regular Meeting
5. Approve the Minutes of the September 20, 2022 Regular Meeting

INFORMATION SESSION

6. Items from the Floor

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

7. Information Items

- District Update –
 - Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
 - Assistant Superintendent, Business Services, Jennifer Nerat
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, Andrea Rivera
- Personnel Commissioner Update – Personnel Commissioners

**8. Director, Maintenance, Operations, & Facilities Job Description and Eligibility List
Legal Research**

9. Next Meeting Date: Tuesday December 6, 2022 – 3:30 p.m.

REPORTS OF STAFF

10. 2021 – 2022 Personnel Commission Annual Report

ACTION SESSION

11. Approval of 2021 – 2022 Annual Report for Submission to Board of Education

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Tuesday, November 15, 2022 3:30 p.m.**

12. Approval of Proposed New Job Classification Contracts Analyst with Salary Recommendation Step A \$29.77 per hour to Step F \$38.05 per hour

13. Approval of Proposed New Job Classification Supervisor, Human Resources with Salary Recommendation Step A \$37.83 per hour to Step F \$47.15 per hour

14. Approval of Revision to Paraprofessional-Preschool Job Description

15. Approval of Revision to Parent/Community Liaison Job Description

16. Approve the Following Examination Announcements

- Behavior Intervention Technician
- Child Nutrition Services II
- Custodian
- Extended School Services Assistant Lead
- Health/Attendance Technician - Bilingual
- Database Administrator
- Occupational Therapist

17. Approve the Following Eligibility Lists

- Campus Attendant – FLH
- Campus Attendant – KEM
- Campus Attendant – LMAAC
- Campus Attendant – LOM
- Campus Attendant – MAA
- Campus Attendant – MUM
- Campus Attendant – NOR
- Campus Attendant – ROL
- Campus Attendant – STEAM
- Campus Attendant – SVA
- Campus Attendant – SWS
- Child Nutrition Services II
- Director, Transportation
- Elementary Kitchen Manager I
- Extended School Services Lead Program Assistant
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Health/Attendance Technician
- Health/Attendance Technician – Bilingual
- Human Resources Analyst
- Human Resources Technician
- Office Assistant II
- Paraprofessional
- Paraprofessional-Preschool
- Paraprofessional-Special Education

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Tuesday, November 15, 2022 3:30 p.m.**

CLOSED SESSION

18. The Personnel Commission will adjourn to Closed Session pursuant to Government Code 54954.5

- Public Employee Performance Evaluation (Gov. Code §54957), Director, Classified Personnel

19. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org