



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Tuesday, September 20, 2022 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Tuesday, September 20, 2022 3:30 p.m.**

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Jeremy Martinson, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the September 20, 2022 Regular Meeting
5. Approve the Minutes of the August 16, 2022 Regular Meeting

INFORMATION SESSION

6. Items from the Floor

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

7. Information Items

- District Update –
 - Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
 - Assistant Superintendent, Business Services, Jennifer Nerat
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, Andrea Rivera
- Personnel Commissioner Update – Personnel Commissioners

8. Director, Maintenance, Operations, & Facilities Job Description and Eligibility List Legal Research

9. Next Meeting Date: Tuesday October 18, 2022 – 3:30 p.m.

ACTION SESSION

10. Approval of the Reclassification of Eva Munoz, Administrative Assistant I, to Administrative Assistant II, per Ed Code Section 45285 and PC Rules and Regulations 30.300.2 to 30.300.4, to be Effective April 27, 2022.

11. Approval to Abolish the Classification of Administrative Assistant I and reclassify remaining incumbent to Administrative Assistant II, effective September 8, 2022.

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12. Approval of Revision to Administrative Assistant II Classification Title:

From: Administrative Assistant II
To: Administrative Assistant

13. Approve the Following Examination Announcements

- Health/Attendance Technician-Bilingual
- Human Resources Specialist

14. Approve the Following Eligibility Lists

- Campus Attendant- AVO
- Campus Attendant- LEA
- Campus Attendant- LMD
- Campus Attendant- Trust
- Child Nutrition Services I
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Library & Learning Resources Technician
- Paraprofessional-Preschool
- Paraprofessional-Special Education
- Student Data Technician
- Supervisor, Extended School Services

15. Approve to Extend the Following Eligibility Lists

- School Office Assistant - Bilingual

16. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org