



# **La Mesa-Spring Valley Schools**

## **Personnel Commission**

### **Regular Meeting Minutes**

**Tuesday, July 19, 2022 3:30 p.m.**

**Education Service Center**

**Board Room**

**4750 Date Avenue, La Mesa, CA 91942**

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting  
Minutes**

**Tuesday, July 19, 2022 3:30 p.m.**

**OPENING PROCEDURE**

1. The meeting of July 19, 2022, was called to order at 3:33 p.m. by Commission Chair Jeremy Martinson.
2. The Pledge of Allegiance was led by Commissioner Patricia Ridenour.
3. Roll Call/Establishment of a Quorum

Jeremy Martinson, Chair	X	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	<input type="checkbox"/>	present	X	absent
Patricia Ridenour, Member	X	present	<input type="checkbox"/>	absent

**ACTION SESSION**

4. **Approve the Agenda of the July 19, 2022 Regular Meeting**  
*Motion by Ridenour, seconded by Martinson, motion passed unanimously.*
5. **Approve the Minutes of the June 14, 2022 Regular Meeting**  
*Motion by Ridenour, seconded by Martinson, motion passed unanimously.*

**INFORMATION SESSION**

6. **Items from the Floor**  
*None*

7. **Information Items**

- District Update –
  - Assistant Superintendent, Human Resources, Dr. Meg Jacobsen, advised
    - The district has negotiated a \$1,200 hiring and retention incentive for all Paraprofessionals.
    - HR continues to host a monthly job fair and recently hosted an ESS specific job fair.
    - The district and CSEA recently bargained a new Contracts Analyst job description.
    - The district recently signed an MOU to standardize Campus Attendant hours. Campus Attendants at elementary schools will be 3.5 hours per day and middle school Campus Attendants will be 7.0 hours per day. They hope these increased hours will attract more Campus Attendants.
    - Principals returned from summer break today.
    - School offices open on August 2, 2022.
    - The district hired two new Principals; Melynda Pizone for Highlands Elementary and Eric Banatao for Steam Academy at La Presa.
  - Assistant Superintendent, Business Services, Jennifer Nerat,
    - Expressed her gratitude to the Personnel Commission staff for the working tirelessly to fill many positions including a few vacancies in her department. She appreciates the customer service and collaboration when working the PC team.

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- The state budget was released. The LCFF base grant has been increased by 6.25% as well as a COLA of 6.5%.
- There will be a lot of one-time money that will be coming to LMSVSD in the form of new programs. She is hopeful for what this money will do to further support students, especially when there is learning loss and social-emotional needs.
  
- CSEA Update – Chapter 419 President, Ahmad Swinton  
None
  
- Personnel Update – Director, Classified Personnel, Andrea Rivera, advised
  - There has been a slight increase in Paraprofessional-Special Education applications now that the District has implemented a \$1,200 hiring incentive for all Paraprofessional classifications.
  - PC staff is staying very busy with approximately 20 recruitments at various stages in the recruitment process.
  - A recruitment was recently opened on NeoGov to recruit for the CSEA Personnel Commission seat. The CSEA will be reviewing applications and will let us know who they ultimately select for their commissioner appointment.
  - She is working on getting signatures to contract with Eric Hall & Associates for a comprehensive classification and compensation study so it can go to the August Board meeting approval.
  
- Personnel Commissioner Update – Personnel Commissioners  
None

**8. Next Meeting Date: Tuesday August 16, 2022 – 3:30 p.m.**

## **ACTION SESSION**

### **9. Approve the Following Examination Announcements**

- Extended School Services Site Lead
- Student Data Technician

*Motion by Ridenour, seconded by Martinson, motion passed unanimously.*

### **10. Approve the Following Eligibility Lists**

- Administrative Assistant II
- Campus Attendant - Bancroft
- Custodian
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Paraprofessional-Special Education
- School Office Manager-Bilingual

*Motion by Ridenour, seconded by Martinson, motion passed unanimously.*

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## 11. Approve to Extend the Following Eligibility Lists

- Health/Attendance Technician
- Library & Learning Resources Technician

*Motion by Ridenour, seconded by Martinson, motion passed unanimously.*

## 12. Adjournment

*Motion by Ridenour, seconded by Martinson, motion passed unanimously to adjourn the meeting at 3:46 p.m.*

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at [andrea.rivera@lmsvschools.org](mailto:andrea.rivera@lmsvschools.org)