



# **La Mesa-Spring Valley Schools**

## **Personnel Commission**

### **Regular Meeting**

**Tuesday, August 16, 2022 3:30 p.m.**

**Education Service Center**

**Board Room**

**4750 Date Avenue, La Mesa, CA 91942**

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting  
Tuesday, August 16, 2022 3:30 p.m.**

**OPENING PROCEDURE**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Jeremy Martinson, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

**ACTION SESSION**

4. Approve the Agenda of the August 16, 2022 Regular Meeting
5. Approve the Minutes of the July 19, 2022 Regular Meeting

**INFORMATION SESSION**

**6. Items from the Floor**

*Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.*

**7. Information Items**

- District Update –
  - Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
  - Assistant Superintendent, Business Services, Jennifer Nerat
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, Andrea Rivera
- Personnel Commissioner Update – Personnel Commissioners

**8. Next Meeting Date: Tuesday September 20, 2022 – 3:30 p.m.**

**ACTION SESSION**

9. Approval of Revision to Director, Maintenance, Operations & Facilities Job Description
10. Approval of Revision to Director, Transportation Job Description
11. Approve the Following Examination Announcements
  - Director, Maintenance, Operations & Facilities
  - Director, Transportation

## **La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting Tuesday, August 16, 2022 3:30 p.m.**

- Extended School Services Lead Program Assistant (continuous)
- Health/Attendance Technician (continuous)
- Human Resources Analyst
- Library and Learning Resources Technician (continuous)
- Office Assistant II
- Supervisor, Extended School Services

### **12. Approve the Following Eligibility Lists**

- Child Nutrition Services Cook
- Classroom Health Assistant
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Extended School Services Site Lead
- Gardener
- Paraprofessional
- Paraprofessional-Preschool
- Paraprofessional-Special Education
- School Office Assistant
- Senior Custodian

### **13. Approve to Extend the Following Eligibility Lists**

- Supervisor, Facilities and Custodial Services

### **14. Approval to invalidate the Following Eligibility Lists**

- Director, Maintenance, Operations, & Facilities

### **15. Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at [andrea.rivera@lmsvschools.org](mailto:andrea.rivera@lmsvschools.org)