



La Mesa-Spring Valley Schools
Personnel Commission

Regular Meeting

Thursday, November 15, 2018, 12:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

Thursday, November 15, 2018 12:30 p.m.

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

1. Call to Order

2. Commissioner Roll Call/Establishment of a Quorum

Patricia Ridenour, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Arashmidos Monjazebe	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbitt	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

3. Pledge of Allegiance

ACTION SESSION

- 4. Approve the Agenda of the November 15, 2018 Regular Meeting** **ACTION**
- 5. Approve Minutes of October 18, 2018 Regular Meeting** **ACTION**
- 6. Approve 2017-18 Personnel Commission Annual Report** **ACTION**
- 7. Swearing in of the Joint Appointed Commissioner** **ACTION**
- 8. Election of Officers** **ACTION**
Election and Approval of XX to be Chairperson of the Personnel Commission for the 2019 term.
- 9. Election of Officers** **ACTION**
Election and Approval of XX to be Vice-Chairperson of the Personnel Commission for the 2019 term.
- 10. Approve communication from Personnel Commission to District Administration.** **ACTION**
- 11. Approval of the new classification and job description Campus Attendant, with a recommended salary range 3 of \$12.00/hour (Step A) – \$15.35/hour (Step F) on the Classified Salary Schedule.** **ACTION**
- 12. Approval of the new classification and job description Extended School Services Recreation Attendant, with a recommended salary range 3 of \$12.00/hour (Step A) - \$15.35/hour (Step F) on the Classified Salary Schedule.** **ACTION**
- 13. Approve the Following Examination Announcements** **ACTION**
 - Administrative Assistant I
 - Skilled Maintenance Worker II

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14. Approve the Following Eligibility Lists

ACTION

- Extended School Services Program Aide
- Extended School Services Assistant Site Lead
- Paraprofessional-Special Education

15. Revise the Regular Personnel Commission Meeting Schedule

ACTION

December 20, 2018	2:00 p.m.
January 17, 2019	2:00 p.m.
February 21, 2019	2:00 p.m.
March 21, 2019	2:00 p.m.
April 11, 2019	5:00 p.m.
May 16, 2019	2:00 p.m.
June 20, 2019	2:00 p.m.

INFORMATION SESSION

16. Recruitment and Selection Update

INFORMATION

17. Items from the Floor

INFORMATION

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

18. Information Items

- District Update – Assistant Superintendent, Human Resources, Tina Sardina
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, C. Xavier Thomas
- Personnel Commissioner Update – Personnel Commissioners

19. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)

- Employment of the Director, Classified Personnel.

20. Reconvene to Open Session

- Report of Action, if any, from Closed Session

21. Other Business

Next Meeting Date – December 20, 2018 – 2:00 p.m. (pending approval)

22. Adjournment

ACTION